

Analyst

Job Description

March 2021

The Generalist Consulting community at BCS consists of Management Consultants at Analyst, Associate Consultant and Consultant grade. Hiring across this group is managed by Recruitment with the number of hires defined by business demand.

The set of responsibilities and capabilities below outline what is expected across each level and are in keeping with the job capability framework that is the foundation for performance management at BCS.

If you are considering applying, please make sure your Line Manager has been informed.

Analyst

Core Responsibilities

- Acts as an ambassador for the firm and always enhances the BCS reputation for quality client delivery
- Generates revenue through high personal utilisation at a rate which is consistent for the grade
- Contributes to the delivery of client projects by successfully completing allocated tasks with appropriate levels of oversight
- Contributes to the evolution of the consulting business by supporting more senior staff in developing;
 - Thought leadership
 - Internal knowledge collateral
 - Sales materials and client propositions
 - Tools and methods to aid client delivery

Commercial Awareness

- Builds personal credibility and strong collaborative relationships with their client peers
- Understands the difference between project and commercial risk
- Understands BCS propositions

Communication Skills

- Communicates with clarity and confidence when dealing with BCS and client colleagues
- Is an active and attentive listener
- Produces high quality written documents
- Can deliver presentations to small groups of people

Project Delivery Skills

- Understands complex problems and concepts
- Uses appropriate tools and techniques to capture and analyse information
- Manages own tasks and deliverables, ensuring timely completion of high-quality output
- Delivers against plans, reporting on status and progress appropriately

Leadership and Knowledge / Expertise

- Seeks to pursue personal development opportunities
- Understands the Company's Service Line propositions through participating in the Rotation Programme
- Possesses the core set of fundamental consulting skills



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